# Checklist to Monitor Progress

<table>
<thead>
<tr>
<th>Steps</th>
<th>Suggestions for Moving Activities Forward</th>
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| **Step 1** Identify a core set of values. | o Provide each planning team member with an historical overview of the state’s response to child maltreatment prevention.  
  o Solicit input from parents and other key stakeholders on their perceptions of priority items.                                                                                                                                                                                                                     |
| **Step 2** Select target outcomes and related indicators. | o Provide each local planning team with initial profiles of the families and state-supported resources within their local community.  
  o Consider outcome domains relevant across multiple initiatives and agencies.  
  o Examine evidence-based and promising programs and policies that have worked in similar states or jurisdictions.  
  o Consider the potential of scaling up high-priority strategies already being implemented in the state.                                                                                                                                                                                       |
| **Step 3** Identify program or policy innovations. |                                                                                                                                                                                                                                                                                                                                                                      |
| **Step 4** Develop implementation teams. | o Identify areas already undergoing change, and consider ways to use the momentum to facilitate early implementation of priority strategies.  
  o Support the work across implementation teams by holding “virtual meetings” via conference call.                                                                                                                                                                                                                     |
| **Step 5** Create learning communities. | o Support learning communities by developing a website that allows local planning teams to share tools and resources with one another.  
  o Hold state conferences so that learning communities can participate in training together and share ideas, progress, and resources.  
  o Provide on-site technical assistance.                                                                                                                                                                                                                                                                       |

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